

## Danville Music Ambassadors Japan 2019 Tour

### Code of Conduct

Traveling with a group is different from traveling on your own. Decisions are made for the good of the group. It is important to be respectful, considerate and polite toward others, and to be flexible and conscious of how your behavior affects the group. How we are perceived by people we meet is very important to your directors, your chaperones, your parents, and your community.

You are expected to honor the following rules of conduct. Consequences for infractions will range from restriction of privileges and increased supervision to expulsion from the tour and being sent home early. Disciplinary action will be decided by the group directors (Cheryl Yee Glass/Ed Cloyd) in consultation with the chaperones. If it is deemed necessary that a student be held out of an activity, a refund will NOT be issued for the missed activity. If a student is sent home for health, behavior, or any other reason, the cost of transportation and other expenses must be reimbursed by the parents of the student. Parents will be contacted if a student is being sent home, and telephoned when the student has boarded the plane for the return home.

Each student will be assigned a particular chaperone liaison. Make it a point to get to know this person before and during the tour. These chaperones will be responsible for room arrival and departure check lists. They will conduct "lights out" room check each night and will be available to answer questions by any students. **Students should keep their room chaperone aware of their activities and whereabouts.**

1. *The use of alcoholic beverages, illegal substances, tobacco and cigarettes, involvement in illegal activities, violence, bullying, and/or sexual harassment WILL NOT BE TOLERATED. Violating any of these rules will result in the student being sent home from the tour at the parent's expense. **Should the authorities become involved, violators will be subject to the laws of Japan. The legal drinking age in the United States is higher than in the Japan. The U.S. drinking age applies AT ALL TIMES to ALL MEMBERS OF the Danville Music Ambassadors.***
2. Chaperones will conduct "lights out" room check each night and will be available to answer your questions. If you have a problem, try to resolve it with your chaperone. If you need additional help, notify your director immediately, especially if someone is ill, injured, or missing.
3. **You should always travel in groups of four or more. Never go anywhere alone.** Your chaperone(s) should always know of your whereabouts. Students not in these groups will be "adopted" by chaperones. It is also recommended that groups be composed of mixed groups of male and female.
4. All scheduled activities are mandatory for all participants. Please give the local guides and your tour director your full attention while they are providing sightseeing narratives and giving local information, even if you have previously visited the sights.
5. Visitors of the opposite sex are NOT PERMITTED in students' rooms at all, ever. Hotel lobbies can serve as suitable meeting places. Directors determine nightly curfew; you are REQUIRED to honor curfew.
6. Do not use hotel room phones. Students will be required to pay for any phone calls or incidental personal expenses incurred at hotels. Utilize pay phones or personal cell phones if necessary.
7. Damage done to hotel rooms or to busses, caused by a student, is the responsibility of the student.
8. Students are not to make loud noises in the hotel. It is important to be conscientious and courteous to other guests staying in the hotel. This means NO running up and down hallways, knocking loudly on doors, shouting or excessive talking, and playing loud music, turning up the television, and most

importantly, practicing or playing a musical instrument.

9. Students are to treat all parents, chaperones, and staff with due respect. Students who choose to directly disobey, or who are defiant towards any chaperone or staff member will be sent to their director for disciplinary action.
10. Students understand that cell phones, IPODs/Mp3, and portable gaming systems will be allowed, however, it is required to turn off portable devices when given instructions to do so (especially during tours and instructions). Students are fully responsible for their own property-your school, directors, chaperones, and World Projects are not responsible for any lost or stolen items.
11. Respect the property of others. Do not borrow or take another's property without being given permission to do so. On the same note, please watch and protect our belongings. If you see something suspicious, report it to a chaperone or director immediately.
12. Students should refrain from using profanity and rough play while on this trip as it is considered disrespectful in Japan.
13. Students and parents understand that at no time can parents and/or family members take students during the formal trip itinerary without formal permission from their director. All such arrangements to take your student during the tour or post-tour need to be pre-arranged in writing, with your director, prior to departure.
14. Please remember that you represent your family and community when posting on social media (such as Facebook, Instagram, etc.) Please refrain from inappropriate language, negative posts about specific individuals, and inappropriate pictures.
15. If you are having difficulties with someone in your group, seek the advice or intervention of your chaperone and/or director.
16. BE ON TIME! PUNCTUALITY IS ABSOLUTELY OBLIGATORY!

Your signature below indicates that you have read and understand and will abide by these rules.

\_\_\_\_\_  
Student Name (printed)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name (printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date