

**Wolf-Tones
Meeting Agenda
April 8, 2019**

Welcome and Introductions

Attendees: Cheryl Yee Glass, Kathy Hanze, Linda Dalenberg, Jill Shankel, Gabrielle Middleton, Connie Gazarian, Dora Coelho, Christine Bertolero, Cami Brushcke, Karen Wisser, Judi Nishimori, Amy Rickard, Carol Ohara, Jennifer Cyrnak

Review Status of Action Items from March 4:

- Approve contract for taxes – **Linda – DONE**
- Reconcile bus invoices (need audit from transportation) – **Tommy, CYG, Jill, Michelle – ONGOING**
- Provide receipt to the woman who donated trombone & violin as requested – **Jill – ONGOING**
- Snacks & water needed for the bus to Santa Cruz Jazz Festival – **Dora – DONE**
- Work with Gabrielle to send out SUG for Spring Band/Orchestra Invitational (CMEA). Discuss timing with CYG and work with her to set up signs, etc. with students – **JoAnna – ONGOING**
- Register the band for the Danville July 4th Parade. Reach out to Ron Kosich & Kiwanis Club – **Jenn – ONGOING**

Approve Meeting Minutes 3/4/19

Opportunity to Add Items to Agenda

- none

Director's Report – Cheryl Yee Glass

- Musical went very well, happy with the outcome
- Cut down 7 rehearsals since Legally Blonde
- Spent 64 hours preparing for Shrek
- Some bad microphones, cables (borrowed from Abrams)
- Kudos to:
 - Evan Lacey did a great job on lighting design
 - Surya transposed all the piccolo and flute parts to clarinet
 - Rio did a great job conducting

- Sam Gazarian for the exit music
- Our kids learned a ton
- We cleaned and painted music stands on Wellness Day
- Repaired and replaced most of everything
- A friend is going to sell us a baritone sax (we will need a rolling case)
- String instruments all have hard cases so we are ready for Japan Tour
- Eagle Scout project to put Tuba / Sousa cases up off the ground is underway
- Symphonic Band will go to Rancho Elem on Wednesday morning (Jenn will be a bus chaperone). We will be gone from ~8:45am to 10:15am.
- Cheryl has asked seniors to fill out scholarship forms online
- Cheryl is very happy with the results of the Santa Cruz Jazz Festival. Andrew Hanze got a special recognition – well done!!

Treasurer's Report – Jill Shankel

- Total income - \$58,947 (75%)
- Total expenses - \$57,3534 (60%)
- Cheryl has convinced district to book American Stage Tours as our bus company

Old Business

- **Spring Band/Orchestra Invitational – JoAnna**
 - Need SUG sent out soon
- **Marching Uniforms – Christine**
 - Quote from Country Wide Cleaners of \$5.52 each for jackets and bibbers (\$11.04 per uniform) for a total cost of \$607.20 for 55 uniforms (**approved**)
 - Aim to get them all cleaned before the end of the year
 - Drum Major Football jacket ordered
- **Awards Banquet – Jill Henderson**
 - On track
 - Need to look at decorations
 - Headcount is needed soon. Send out SUG with payment data.
 - Motion to raise ticket price to \$30 to cover costs (**approved**)

- **Status of Open Board/Coordinator positions**
 - Slowly filling out spots but still some critical roles open (including President/Co-President, Website Manager, Car Wash, Fundraising, Banquet, Auditor, and Jazz Liaison)

- **Japan Tour**
 - All going well, but we're missing 2 passports
 - Final invoices went out today
 - We got T-shirts!
 - Total count at 99
 - Need to nail down the music selections
 - Latest itinerary is posted on our website (including hotels and flights)

New Business

- **Scholarships**
 - We have 5 official scholarships: Classic Graphics, McElroy Memorial Orchestral, Ernest R. Yee Memorial, Wolf Tones, and DM/ADM)
 - How many scholarships should Wolf Tones fund? In the past we've done 2 @ \$1000 each. We can probably do more.
 - Let's wait to decide after we have read the submissions – discussion tabled until May 6th meeting.

- **Future Fund Platform**
 - In years past, the school has covered the cost for FF, but now the Booster Groups may have to pay.
 - FF is not mandatory for registration (everything is done online, there's no longer a walk-through)
 - Aug 8th is New Student Day, coffee for parents that same morning

- **PTSA/Booster Presidents Meeting updates**
 - New building will be having a soft opening in early May
 - We are likely to have our WT meetings in the new building next year!
 - "SRV Confessions" on Instagram has become popular but is basically online bullying. Law enforcement has gotten involved.
 - Cap of 33 on class size for next year
 - 10th/11th graders will pick up parking passes and pictures on Mon, Aug 12.

NEW ACTION ITEMS:

- Cheryl to send CMEA schedule to Judi – ***DONE***
- **Jenn** to get historical “blurb” for the July 4th parade from Linda. – ***DONE, ready to complete registration once ADM is announced***
- **Linda** will try to reconcile outstanding invoice for Brant with bookkeeper (Michelle) with CC to Tommy & Jason K.
- **Gabrielle** to send out SUG with CC payment for upcoming Banquet – ***DONE***
- **WT** to invite special guests to banquet (approx. table of 10) per Cheryl's direction