

**Wolf-Tones
Meeting Agenda
March 4, 2019**

Welcome and Introductions

Attendees: Jill Shankel, Gabrielle Middleton, Kathy Hanze, Linda Dalenberg, Connie Gazarian, Tommy Martin-Edwards, Dora Coelho, JoAnna Brooks, Judi Nishimori, Christine Bertolero, Jennifer Cyrnak

No Action Items from Feb 4

Approve Meeting Minutes 2/4/18

Opportunity to Add Items to Agenda

- Uniforms - purchase, quote from the cleaners
- Contract for CPA for next year
- July 4th parade

Director's Report

- SC Jazz Fest:
 - Buses – will all the equipment fit?
 - Connie will reach out to CYG about parent volunteer SUG and size of bus – may need some parents to drive too
 - Leave by 0730, check-in at 0900, performance at 1130
- Battle of the Bands: Vets Hall might be a good future banquet location

Treasurer's Report – Jill Shankel

- Total income - \$57,945 (74% of budgeted income)
- Total expenses - \$54,997
- Contract to do our taxes \$895 (to be approved by Linda)
- Outstanding invoice to school for buses on Halloween. Needs to be reconciled.

Old Business

- **Area Band Festival 3/12**
 - No actions for us
 - Half day so no need for water
- **Santa Cruz Jazz Festival 3/15 – Connie**
 - Need snacks and water for bus (23)
 - Kids to bring \$\$ for lunch
- **Spring Fundraisers – Dora & Debbie**
 - Motion approved to skip it this year. We have a modest surplus in the budget.

New Business

- **Spring Band/Orchestra Invitational (formerly CMEA) – JoAnna**
 - Will set up a volunteer SUG
 - Need to discuss timing with Cheryl. For sure we need 12 tables.
 - Check the Google Doc for requirements, timing
 - Judi will provide a set-up map
- **Uniforms**
 - Need to order a new football Drum Major jacket - \$807.01 and takes 6 months
 - New Comp jacket has already been ordered
 - Cleaning: 57 uniforms need to be cleaned. Countrywide Cleaners (same as we used this year) will submit a bid. They did a great job this past year.
- **July 4th parade**
 - Online registration is open
 - Jenn will take the lead and get us signed up

New Action Items

- Approve contract for tax preparation – **Linda**
- Reconcile bus invoices (need audit from transportation) – **Tommy, CYG, Jill, Michelle**
- Provide receipt to the woman who donated trombone & violin as requested – **Jill**
- Snacks & water needed for the bus to Santa Cruz Jazz Festival – **Dora**
- Work with Gabrielle to send out SUG for Spring Band/Orchestra Invitational (CMEA).
Discuss timing with CYG and work with her to set up signs, etc. with students – **JoAnna**
- Register the band for the Danville July 4th Parade. Reach out to Ron Kosich & the
Kiwanis Club – **Jenn**

THANK YOU AS ALWAYS FOR YOUR CONTINUED SUPPORT OF WOLF-TONES!

Our next meeting will be on April 8, 2019 in the Old Staff Lounge at 7pm.