

Wolf-Tones Board Meeting Minutes  
January 8, 2019

Welcome and Introductions

Attendees: Cheryl Yee Glass, Carol Ohara, Jill Shankel, Gabrielle Middleton, Karen Wisser, Kathy Hanze, Linda Dalenberg, Connie Gazarian, Jennifer Cyrnak

Review Status of Action Items

- Kathy – holiday tablecloths, paper products, drinks for Jazz Invitational – DONE
- Connie – call Mountain Mikes and give them heads up about Jazz Invitational; plan on 3 slices per person – DONE
- Karen – get cookies for Jazz Invitational – DONE
- Gabrielle – resend Jazz SUG asking for more volunteers – DONE
- Kathy – ask Trish for 6 tables for Jazz day (we're missing 8 tables from registration!) – DONE
- Jenn – put Tommy on next agenda (Jan) – Will reach out for Feb mtg
- Kathy – Give "blurb" to CYG about Corp Matching for inclusion in the Winter Concert program – DONE
- Gabrielle – send reminder email about ordering ME pictures. Orders due by Dec 12. Include note about special pricing on 8x10 for \$20. – DONE
- Gabrielle – send out SUG for Division Finals game – DONE
- Dora – get dinner for 8 kids + CYG who are in both Jazz Invitational and ME by 5pm on Saturday. Get snacks & water for all the ME kids for the bus ride home. – DONE
- Karen – make bidding sheets for silent auction items for Winter Concert – DONE
- Jenn – send final Nov meeting minutes to Judi for posting on WT website – DONE

Approve Meeting Minutes 12/3/18

Opportunity to Add Items to Agenda

- Battle of the Bands
- Approve the Audit

Director's Report – Cheryl Yee Glass

- Month of February is critical to next year's enrollment. Need an info blast.
- Jazz Invitational ran very smoothly. Problems were solved as they came up. We were short 4 schools. Comments were positive.
- Request for our band to go earlier in the day so that they aren't so tired. However, it is not always possible.
- Playoff Game – Buses were tough! Not enough storage, drivers were grumpy about the food, etc. At the game, pleasantly surprised to see the parents get up and make space for the band. Everyone was happy with the band's performance. CYG is ecstatic about community support.
- County Honor Band is in our PAC on Feb 2 (being hosted by Acalanes HS).
- We got into the Santa Cruz Jazz Festival – 11:30am on Friday, March 15. Need SUG. Need snacks and water on the bus, lunch is on your own.
- Musical performances are March 26-29 (times tbd). Rehearsals in March will be during class time, dress rehearsal on 25th, call time for performances is 5:30pm, show starts at 7pm. Jazz Ensemble plus a cello, violin, and flute will participate.

Treasurer's Report – Jill Shankel

- Completed last year's audit. Small bookkeeping items only, such as: checks should be in sequential order, we need to correct some voided check issues – known problems with QuickBooks.
  - Total income - \$54,739
  - Total expenses - \$47,383
- ✓ Audit approved

#### Old Business

- Japan Tour Update
  - o Picked up another student, still a few student spots open
  - o Feb 1 is the next installment
  - o Carol will send a reminder about getting passports now
  - o Confirmed 114 travelers so far
  - o Anonymous family will cover one student's costs
  
- Open Board Positions
  - o We have a lot...President, Vice Pres, Member-at-Large, Web & Photo, Auditor, Jazz Liaison, Orchestra Liaison, CMEA coordinator, Online fundraising coordinator, Middle School liaison, Car Wash coordinator, and Corp Match coordinator
  - o Ask Dana? Angelo? Staci? Debbie K?
  
- Spring Fundraisers
  - o Table until Feb meeting

#### New Business

- SF Symphony Trip
  - o Orchestra (41) plus 5 chaperones on bus
  - o Thursday, Feb 7 at 10am
  - o CYG will work on it. Ask Cami B. to help
  
- Battle of the Bands
  - o We've been asked to provide musicians for Mar 2 performance at Veterans Hall, 6-9pm
  - o Seated dinner, silent auction items
  - o They want us to sell 50 tickets @\$30 each and provide silent auction items
  - o Will likely do full Jazz Ensemble, prep for Santa Cruz

#### New Action Items

- Carol & CYG – follow up w/Dublin trophy about outstanding plaques. Think about getting a new trophy place next time
- Linda – contact Jill Henderson about banquet turnover - DONE
- Kathy – info sheet for Building Bridges night, go through counseling dept., get in touch w/ Jennifer Levy Went & Cheryl. Ask Tracie Tatz to put something in the next CWMS program about incoming freshman - DONE
- CYG – get bus for 23 kids + 4 chaperones + CYG (28 total) for Santa Cruz
- Dora – get snacks & water for Santa Cruz
- CYG / Cami – work on the SF Symphony trip
- CYG – get backstory from Ed Cloy about Battle of Bands
- CYG – work to schedule CMEA after Feb 5
- Dora – research GO FUND ME for Spring Fundraiser
- Jill – send remaining tax donation letters to CYG for 2018
- Kathy – share County Honor Band info with Judi for website, and add to Wolf-Pack Weekly -DONE

THANK YOU AS ALWAYS FOR YOUR CONTINUED SUPPORT OF WOLF-TONES!

Our next meeting will be on Monday, February 4, 2019 in the Old Staff Lounge at 7pm.