

Wolf Tones Meeting Minutes
SRVHS Instrumental Music Program
September 4, 2018

Welcome and Introductions

Attendees: Cheryl Yee Glass, Carol Ohara, Cami Brusckke, Dan Lopez, Dora Coelho, Jill Shankel, Kathy Hanze, Linda Dalenberg, Christine Bertolero, Suzanne Brandt Linchey, Jennifer Cyrnak

Review Status of Action Items and Amend, Approve Meeting Minutes:

- Dan to reserve and pick up Car Wash kit from Town of Danville ahead of 8/25 and 9/8 – DONE
- Dan to work with Gabrielle on SUG for parent volunteers for upcoming Car Washes and work with student leadership on coordinating student volunteers – DONE
- Mrs. Glass to look into borrowing a Baritone Sax for a new student – DONE
- Mrs. Glass to order new cymbals – DONE
- Mrs. Glass to discuss option of using marching pep band at Back to School night instead of Jazz – DONE
- Linda to confirm position of Music Director Assistant with Jason - DONE
- Jennifer to follow up with Cal Band Day representative about total number of tickets, confirm drop-off location, and inquire about a golf cart for Mrs. Glass – DONE
- Dora to provide last 2 deposit details from We Care fundraiser to Jill - DONE
- Carol to cycle back with World Projects about Japan Tour and confirm details for Info Night (8/21) – DONE
- Mrs. Glass to announce Japan Tour at BBQ on Thursday – DONE
- Gabrielle to send email reminder and SUG about BBQ – DONE
- Karen to post Marching Band Camp information on Class of 2022 social media accounts (ie: Facebook) – DONE
- Linda to send out an updated new student list to all for follow up communication - DONE
- Linda to follow up with Trish about using the Commons for BBQ – DONE
- Mrs. Glass to ask Jason to follow up with Ken regarding Oct 19 senior night / choir conflict – DONE

Minutes approved from 6/5/18 and 8/6/18 meetings

Items added to Sept 4 Meeting Agenda

- Uniform cleaning (old business)
- Corporate Match (new business)
- Spring Jazz concert (new business)
- Pre-game dinner hosts after 9/14 (new business)

DIRECTOR'S REPORT – Cheryl Yee Glass

- Classes up and running. Need 5 more locks so room can be open in the mornings. Actively pursuing with parents.
- Picked up reflective tape and other supplies
- String bass repaired; all have cases and lockers now
- Permission form binders being made now; ME and Orchestra binders to follow
- Mellophone repaired
- First car wash went well
- CYG at Waterworld next Friday; will stop through on Saturday to check everything
- All instruments go home on Thursday; concert clothes to be labeled this week

TREASURER'S REPORT – Jill Shankel

- \$4,720 in Wolf Tones memberships came in at Registration
- \$1,976 in Jazz participation
- \$15,166 in Marching Band participation
- \$4,162 in O/S/C participation
- Total Program income = \$21,815
- Total expenses \$8,589

OLD BUSINESS

- **Tour:** Two parent meetings held (at MVHS 8/20, and at SRVHS 8/21). Preliminary numbers – 22 MVHS, 44 SRVHS, +25 family. Checking on instrumentation. Open to alumni. Will make a go/no-go decision on Thursday.
- **Assistant Music Director:** Could be listed as the wrong classification for pay grade. Brandt has been teaching.
- **Car Washes:** First car wash was held on 8/25 and was a big success, raising \$1,861. Second car wash being held on Saturday 9/2. SUG has gone out.
- **Uniform Cleaning:** All done; clean, re-assembled, ready to get assigned out.

NEW BUSINESS

- **Food:** Ike's will donate 35 sandwiches for Cal Band Day, the rest at 50% discount. They also want to do a Fundraiser day for us soon – possibly Oct 4th (min day)? They will do a flyer. Dora will bring lunches to the Cal stadium if we can provide her with a schedule. Sandwiches will be ready at 10:30am for pick-up. Jersey Mike's has agreed to provide sandwiches again for Lodi competition in Nov. We will do the taco truck again for Merced.
- **Cal Band Day:** Still trying to get a schedule from them (hard to get hold of). CYG will reach out to them to verify schedule and bus drop-off location.
- **Sept Football Games:** Have 2 hosts for pre-game dinners, need 2 more (for 9/21 and 10/19). Some Chaperones have signed up, but we will need more (especially for 10/19 – Senior Night plus Middle Schoolers joining us).
- **Grad Night:** Sorted out by Kathy.

- **Corporate Match:** Kathy to follow up with Marisa about sending a reminder email.
- **Spring Jazz concert:** CYG to complete application.
- **Pre-game dinners:** Need to send out a reminder looking for additional host families.

NEW ACTION ITEMS

- **Kristen** to put out a student SUG for 9/8 car wash – **DONE**
- **Linda** needs an updated class list from CYG – **DONE**
- **Kathy** to send a note to Tommy (admin) about incorrect pay grade for Assistant Music Director and invite him to future WT meetings – **DONE**
- **Christine and Jill** to send out a thank you note with picture to the Uniform Cleaning fund donor – **ONGOING**
- **Linda** to send note to Jason K. (cc to Tommy) about 12th Man at games – **DONE**
- **Dora** to send Ike's Fundraiser flyer to Kathy for inclusion in the SRV Weekly once complete – **DONE**
- **Jenn** to send another note the Cal Band Day contact (cc to CYG and Carol) and share schedule with Dora – **DONE**
- **Gabrielle** to send out a SUG for Cal Band Day Chaperones (need 6) – **DONE**
- **CYG** to send info about food allergies to Dora – **DONE**
- **Jenn** to tell Grace/Kristen about better manners at pre-game dinners (thanking hosts, cleaning up, etc.) – **DONE**
- **Carol** to ask Emiliano to bring the golf cart for CYG at all games – **DONE**
- **Kathy** to follow up with Kerri Smith about check – **DONE**
- **CYG** to give water key to Dan on Wed – **DONE**
- **Linda** to send email list to Cami about Orchestra. We need \$ from car wash to help pay for bus to SF Symphony later this year. **Cami** to send an email to the families. – **ONGOING**
- **Linda** to find a table skirt for the conductor's stand in the bleachers to improve safety – **ONGOING**
- **Gabrielle** to send out a reminder / SUG for the 2 remaining pre-game dinners – **DONE**
- **Kathy** to talk to Connie about reserving a generator for Primo's Run in October (Honda 3000 EU) – **DONE**
- **Jenn** to work with Greg on expanding Carol's checklist for game chaperones, including timing of ropes – **DONE**

THANK YOU AS ALWAYS FOR YOUR CONTINUED SUPPORT OF WOLF-TONES!

Our next meeting will be on Monday, October 1st in the Old Staff Lounge at 7pm.